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## 2025 Dragon Boat Race Official Grade I Certificate Course Course Information (2025ROI-01)

Aim:	To foster dragon boat development by enhance race official profession through proper race official training.		
	Date	Time	Venue
Theory Sessions:	3 April 2025 (Thu) 6 April 2025 (Sun) 10 April 2025 (Thu)	1900 – 2200 hours 0930 – 1330 hours 1900 – 2200 hours	HKCDBA Shek Mun Training Centre
Placement Session:	14 April 2025 (Mon)	1900 – 2200 hours	
Written Examination:	17 April 2025 (Thu)	1900 – 2200 hours	
Placement Examination:	Participants must complete a full-day event or two half-day events with at least a qualified result. Those who do not meet the qualification criteria will be given one opportunity for a retest.		
Attendance:	Candidate shall attend 90% of entire training sessions which consists theory and placement sessions.		
Capacity:	20 Candidates		
Enrolment Eligibility:	<ol style="list-style-type: none"> <li>1. Candidate shall reach age of 18 on or before the course commencing day;</li> <li>2. Candidate shall be an Individual Member of the HKCDBA;</li> <li>3. If over-subscribed, priority will be given to those recommended by HKCDBA Club Members, each Club Member may nominate max. 2 applicants. HKCDBA reserves all right on allocation in view of equal opportunities basis.</li> </ol>		
Medium of instruction:	Mainly in Cantonese, associate with technical terms in English. <b>(English translation in needed, request whilst enrolment procedure.)</b>		
Fee:	Course: HK\$300 (Notes and examination fee included.) Certificate: HK\$50 <b>(To be submitted together with the Course fee.)</b>		
Enrolment Deadline:	25 March 2025 (Tue)		
Practical, Certification and Registration:	<ol style="list-style-type: none"> <li>1. Practical - Upon receiving the certificate, qualified participants of the course will be assigned a practical by the Hong Kong China Dragon Boat Association.</li> <li>2. Registration - Within 12 months after successfully completing the course and receiving the completion certificate, participants are required to pass one internship assessment. The internship should be completed through participation in a full-day event or two half-day events.</li> </ol>		
Online Enrolment Form:	<a href="https://forms.gle/uwr4cKKXpnHzXYwU9">https://forms.gle/uwr4cKKXpnHzXYwU9</a>		
Enquiries:	Please contact Secretariat of Hong Kong China Dragon Boat Association, at 3618 7510 or Email: <a href="mailto:info@hkcdba.org">info@hkcdba.org</a>		

## Notice of Enrolment

1. Application Incomplete and/or mislead information provided shall not be considered. In view of candidate's privacy, candidates' information provided shall have limited access by Secretariat staff and the Race Official Committee of the HKCDBA for purpose of course enrolment process.
2. Any doubts on information provided by applicants, HKCDBA reserves all right to enquire applicants on appropriate certifications. Fail to produce certifications in relate to matters abovementioned, right of refusal in participation shall be maintained. All fees paid shall not be refunded HKCDBA reserves.
3. After completed online application form, please mail **TWO** crossed cheques (**COURSE FEE AND CERTIFICATE FEE, BY SEPARATE CHEQUES AS REQUIRED**) and a **return envelope with stamp** to the HKCDBA Secretariat. Please print your name and contact no. on cheque overleaf.

Cheque payable to: Hong Kong China Dragon Boat Association

Postal Address: Unit 9, 15/F, Laurels Industrial Centre, 32 Tai Yau Street, San Po Kong, Kowloon

**Applicant should submit the cheque to complete the registration.**

4. Once successfully enrolled, change of class or change of participants is strictly prohibited. Fees shall not be refundable.
5. Successful candidates in enrolment shall receive notice 1 week before by email.
6. Non-selected candidates shall receive course fee and certification fee refund.
7. The course shall be cancelled if the enrolment falls below 10.
8. If typhoon signal 3 or above, red or black rainstorm signal hoisted 2 hours prior to date of course, session of the day shall be cancelled, date of make-up class depends on venue arrangement. If Thunderstorm warning, amber rainstorm or Typhoon signal no.1 hosted, candidates are required to report at venue. Course shall be determined by instructor whether proceed or cancelation.
9. If participant fails the retest assessment, they must retake the course and pay the course fee again. Please reminded that a Pass in course examination does not imply as "Registered Dragon Boat Race Official". Candidate shall proceed ongoing register procedures.
10. HKCDBA reserves the right to amend/interpret this course information without prior notice.
11. If there is any inconsistency between the English version and Chinese version, the Chinese version shall prevail.

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**HKCDBA Club Member's Recommendation**

Name of Member: \_\_\_\_\_ Membership No.: \_\_\_\_\_

Name of Representative: \_\_\_\_\_ Contact Phone No.: \_\_\_\_\_

Signature of Representative: \_\_\_\_\_ Official Chop: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_ Date: \_\_\_\_\_